



LEAFLET FOR SEMINAR PAPERS AND THESES AT THE CHAIR OF PROF. DR. ISABELLE WILDHABER, LL.M.

1. Application

We ask students who are interested in writing a seminar or master's thesis at the Chair Wildhaber to submit a one-page synopsis electronically in advance. The synopsis should include an initial proposal for a topic as well as the motivation or special interest in the subject area of the chair. Initial comments on a rough outline are welcome.

After reviewing this exposé, we will conduct an initial interview if the supervision of the work is accepted in principle. Please bring the relevant application forms with you to this meeting. **Please note that the registration forms must be signed personally by Prof. Wildhaber. Requiring this signature a few days before the scheduled submission is unrealistic. Therefore, be sure to plan for the organisation of these documents in advance.** Master students are also responsible for requesting a suitable second corrector at an equally early stage.

The decrees of the University of St. Gallen were revised regarding the study regulations.

Please note which versions of the study regulations are currently in force: (e.g. 1. August 2020 / 1. Januar 2021 / 1. August 2021 / ...)

[Revision des Studienrechts \(sharepoint.com\) \(only available in German\):](https://universitaetstgallen.sharepoint.com/sites/AllgemeinesDE/SitePages/Revision-des-Studienrechts.aspx)

<https://universitaetstgallen.sharepoint.com/sites/AllgemeinesDE/SitePages/Revision-des-Studienrechts.aspx>

Information and Registration forms Bachelor Thesis:

[Bachelor Thesis \(sharepoint.com\) bzw.:](https://universitaetstgallen.sharepoint.com/sites/PruefungenDE/SitePages/en/Bachelor-Arbeit.aspx)

<https://universitaetstgallen.sharepoint.com/sites/PruefungenDE/SitePages/en/Bachelor-Arbeit.aspx>

Information and Registration forms Master Thesis:

[Master Thesis \(sharepoint.com\) bzw.:](https://universitaetstgallen.sharepoint.com/sites/PruefungenDE/SitePages/en/Master-Arbeiten.aspx)

<https://universitaetstgallen.sharepoint.com/sites/PruefungenDE/SitePages/en/Master-Arbeiten.aspx>

2. Supervision

For reasons of fairness, limited time capacities and due to the considerable number of students, we have to limit the personal interview appointments for each writing Bachelor student to a maximum of two, for Master students to a maximum of three meetings.

It is therefore advisable to prepare these meetings well in advance so that, at best, all questions can be clarified within the framework of the meeting.

Further questions outside the said dates are only permitted in particularly justified (emergency) cases.

3. Basics

The thesis must meet the standards of a legal academic thesis. For further details, please refer to the respective information sheets.

4. Declaration of Authorship and discretion

At the end of the work, a declaration of independence must be added and signed by hand.

The declaration of independence can be found under the following link; it also deals with the use of ChatGPT and AI, among other things:

[Declaration of Authorship \(sharepoint.com\)](#)

A declaration of confidentiality, if required, shall also be attached to the work.

5. Submission

The written papers are to be submitted in accordance with the applicable study regulations.

6. Final remark

All the explanations and links provided do not replace any of the information sheets or the valid decrees of the University of St. Gallen, as only these documents are binding in their currently valid versions. **It is the students' responsibility to use the currently valid versions.**

The overview provided here merely clarifies the administrative process of writing a seminar paper or thesis at the chair of Wildhaber. The version of this leaflet replaces all previous versions.

Thank you very much for your kind attention.

St. Gallen, September, 5th 2023

Prof. Dr. Isabelle Wildhaber, LL.M.